

Workshop Bookbinding: Portfolio

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1 Material

2	Board	320 × 225 mm
1	Spine cover material (book cover cloth)	350 × 50 mm
1	Corner cover material (book cover cloth)	100 × 100 mm
2	Outside cover paper	350 × 220 mm
1	Inside spine cover paper (black)	313 × 50 mm
2	Inside cover paper (black)	313 × 215 mm
1	Side flap paper (black)	300 × 125 mm
2	Top/bottom flap paper (black)	210 × 125 mm
2	Piece of twill-ribbon	200 mm

Board and paper should in any case be cut such, that the grain direction is along the spine of the portfolio.

You need bookbinders glue (PVA) for glueing the the book cover cloth parts to the boards and for glueing the twill-ribbon in place.

You need paste for glueing all paper parts to the portfolio.

2 Instructions

- Make on each board a recess with incision through the board

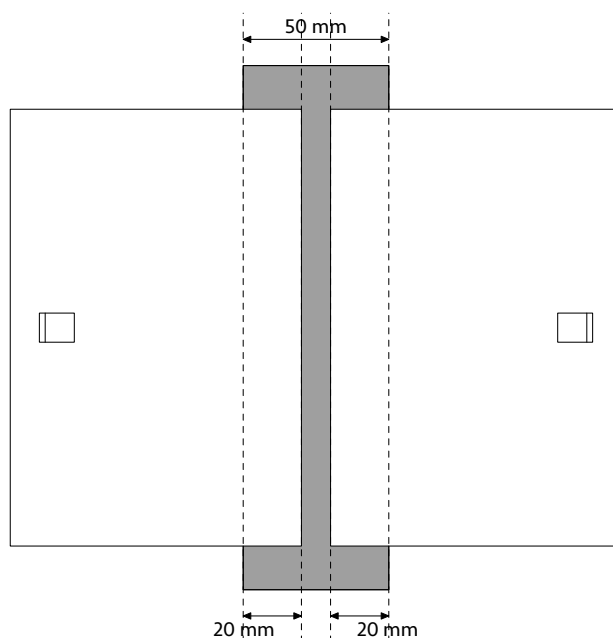


Figure 1 Layout of the recess

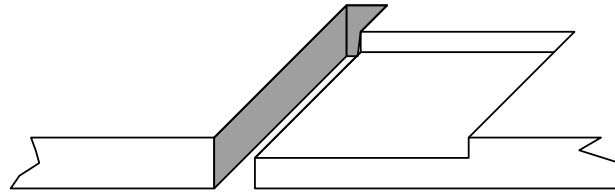


Figure 2 Recess and incision

- Glue the spine cover material and the boards together, distance 10 mm

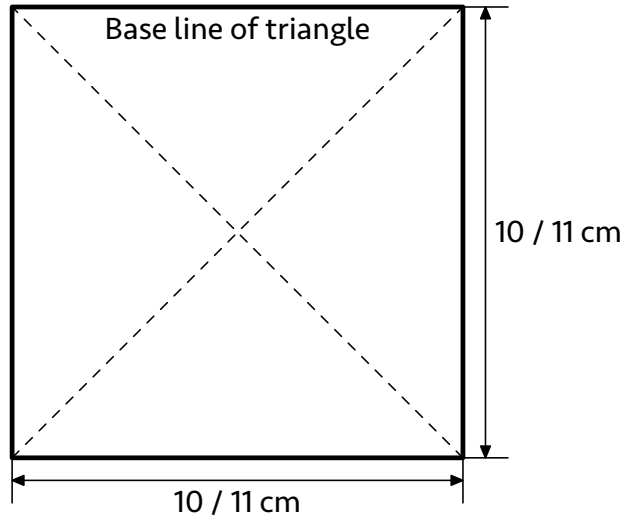


Figure 3 Corner cover material

- Cut the edge cover material diagonally in order to get 4 triangles
- Draw two lines along the shorter sides of the triangles which are 15 mm from the sides.
- Glue the triangles on the outside of the boards, cut about 1 board thickness outside the corner of the board under 45°. Turn in first the top turn-in and after forming the corner-covering turn in the other turn-in.
- Prepare the outside cover paper. Use paste to glue it onto the boards. Paste down the turn ins.
- Open the previously prepared incision with a cutter. Cut the twill-band in half. Push one end of each piece through the incision from the outside. Cut the end square and glue it neatly into the recess.
- Paste the spine inside cover paper into place.
- Paste the inside cover paper on the boards.

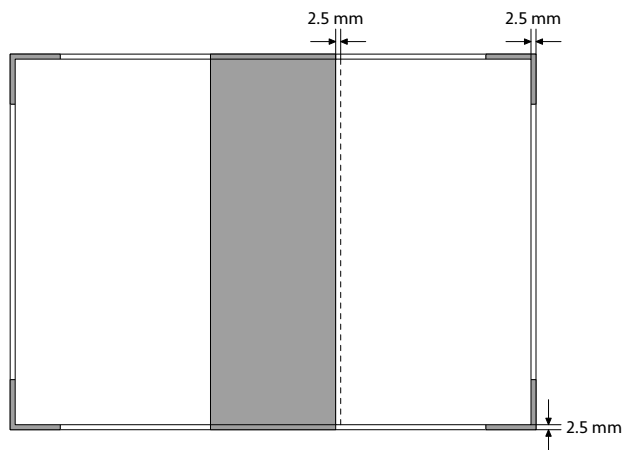


Figure 4 Inside cover material

- Cut the paper flaps to shape (see figure 5) and crease 4 lines.
- Glue the three flaps onto one of the boards.

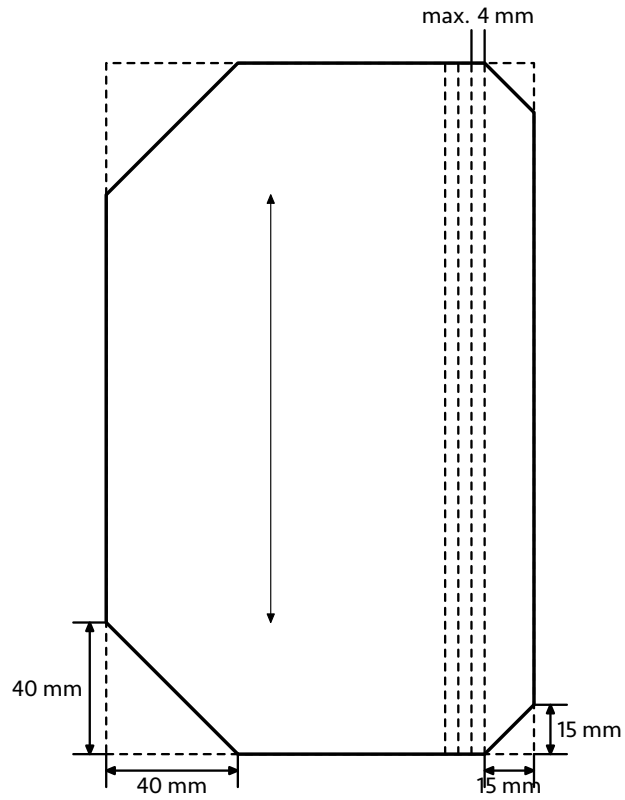


Figure 5 Flaps

Now your portfolio is finished! However before using it, it should dry under weight in order to keep it flat!